



November 22, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
VP for Research, Extension and Innovation

Dear **Dr. Tulin**:

I would like to recommend the appointment of Dr. Pastor P. Garcia as Officer-in-Charge of the Ecological Farm and Resource Management Institute on November 24-25, 2022 or until my return. I will be traveling to Macrohon, Southern Leyte, on behalf of Ms. Maria Louella C. Tambis of the OVPREI to attend a training workshop on risk assessment.

As Officer-in-charge, Dr. Garcia is authorized to discharge the function of the Eco-FARMI Director in addition to his duties and responsibilities as a technical staff of the institute.

Very truly yours,

DHENBER C. LUSANTA
OIC, Eco-FARMI

Conforme:

PASTOR P. GARCIA
Technical Staff

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

Approved:

EDGARDO E. TULIN
President