

DAILY TIME RECORD

Name: ZYRA MAY H. CENTINO
 For the month of April 1-30, 2022
 Official hour for (Regular days) _____
 Arrival: _____ Departure (Saturdays) _____

Day	A.M.		P.M.		Undertime	
	Arr	Dep	Arr	Dep	Hrs	Mins
1	7:45	12:00	1:00	5:00		
2	Sat.					
3	Sun.					
4	7:45	12:00	1:00	5:00		
5	6:50	12:00	1:00	5:00		
6	6:55	12:00	1:00	5:30		
7	6:50	12:00	1:00	5:30		
8	7:45	12:00	1:00	6:00		
9	Sat.					
10	Sun.					
11	Class Suspension					
12	Class Suspension					
13	Class Suspension					
14	Holiday					
15	Holiday					
16	Sat.					
17	Sun.					
18	7:30	12:00	1:00	5:00		
19	6:45	12:00	1:00	5:00		
20	7:55	12:00	1:00	5:30		
21	6:50	12:00	1:00	6:20		
22	7:55	12:00	1:00	6:00		
23	Sat.					
24	Sun.					
25	7:30	12:00	1:00	5:00		
26	6:50	12:00	1:00	5:30		
27	7:50	12:00	1:00	5:45		
28	6:55	12:00	1:00	6:00		
29	7:45	12:00	1:00	6:30		
30	Sat.					
31						
TOTAL:						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

ZYRA MAY H. CENTINO

VERIFIED as to the prescribed office hours
MARIA HAZEL I. BELLEZAS
 In-Charge

DAILY TIME RECORD

Name: ERNESTO F. BULAYOG
 For the month of April 1-30, 2022
 Official hour for (Regular days) _____
 Arrival: _____ Departure (Saturdays) _____

	A.M.		P.M.		Undertime	
Day	Arr	Dep	Arr	Dep	Hrs	Mins
1	7:00	12:00	1:00	6:00		
2			Saturday			
3			Sunday			
4	7:00	12:00	1:00	7:00		
5	7:00	12:00	1:00	6:00		
6	7:00	12:00	1:00	7:00		
7	7:00	12:00	1:00	6:00		
8	7:00	12:00	1:00	6:00		
9			Saturday			
10			Sunday			
11	] WORK SUSPENDED (TYPHOON)					
12						
13						
14			Holdy Thursday			
15			Holy Friday			
16			Saturday			
17			Sunday			
18	7:00	12:00	1:00	7:00		
19	7:00	12:00	1:00	6:00		
20	7:00	12:00	1:00	7:00		
21	7:00	12:00	1:00	6:00		
22	7:00	12:00	1:00	6:00		
23			Saturday			
24			Sunday			
25	7:00	12:00	1:00	7:00		
26	7:00	12:00	1:00	6:00		
27	7:00	12:00	1:00	7:00		
28	7:00	12:00	1:00	6:00		
29	ON LEAVE (NON CUMULATIVE SICK-LEAVE)					
30			Saturday			
31						
			TOTAL:			

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

ERNESTO F. BULAYOG

VERIFIED as to the prescribed office hours
MARIA HAZEL I. BELLEZAS
 In-Charge