



January 17, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

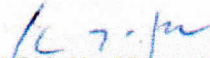
Thru: Dr. Beatriz S. Belonias
Vice President for Academic Affairs

Dear Sir:

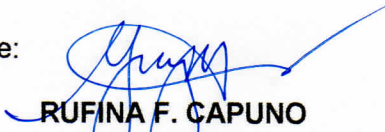
This is to recommend the designation of **Prof. Rufina F. Capuno** as Officer-in-Charge of the Department of Economics on January 18-19, 2022, while I am on leave. As OIC, she is authorized to discharge the duties and responsibilities as Head of DoEcon of the above-mentioned date.

Thank you.

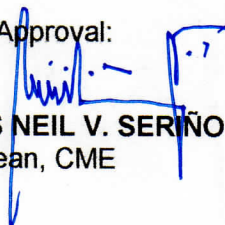
Very truly yours,


MARIA HAZEL I. BELLEZAS
Head, DOE

Conforme:


RUFINA F. CAPUNO
Faculty

Recommending Approval:


MOISES NEIL V. SERINO
Dean, CME

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Approved:

EDGARDO E. TULIN
President