



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

August 07, 2023

Dr. Beatriz S. Belonias
Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Belonias,

I am writing to you to authorize Prof. Mariedith I. Bagarinao, a regular faculty member of the department, to take charge of all academic concerns especially on the completion of grades and other basic academic records of students on my behalf. This is in view of my study leave at the University of the Philippines (UPLB), Los Baños, Laguna effective August 09, 2023.

Rest assured that the necessary documents such as the physical copies of students' basic academic records of all the subjects handled have been turned-over to Prof. Bagarinao.

Thank you very much and God bless.

Very truly yours,

L. Cagande
LOREME S. CAGANDE
Faculty, DA

Certified received the documents as stated:

M. Bagarinao
MARIEDITH I. BAGARINAO
Assistant Prof. II

Recommending Approval:
D. Baños
DIONESIO M. BAÑOC
Head, DA

VICTOR B. ASIO
Dean, CAFS

Approved:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Cc: University Registrar

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