VISAYAS STATE UNIVERSITY
UNIVERSITY REGISTRAR
1/F Administration Building
Visca, Baybay City, Leyte
Telefax: +63 53 563 7067; +63 53 565 0600
local 1010
Email:registrar@vsu.edu.ph
Website: www.vsu.edu.ph

# APPLICATION FOR DROPPING OF SUBJECT(S) FORM

2nd Semester/Summer, SY 20 22 - 20 23

## INSTRUCTION:

*This form is to be accomplished ibn 3 copies by a student who intends to drop subjects provided he was not dropped due to absences. If the dropping takes place after 75 percent (75%) of the hours prescribed for the courses has elapsed, the instructor shall state on the form whether the student shall be dropped or be given grade of "5.00" on the basis of his class standing for this course. A student who wishes to drop all courses shall be required to see first the guidance coordinator at the Office of Student Services. The approved form should be submitted to the Registrar's Office for record purposes. Any student who does not follow the procedure shall be given a grade of "5.00".*

| Student Number | Family Name | First Name | Middle Name | Course and Year | Major |
|---|---|---|---|---|---|
| 22-1-02569 | NAVARROZA | ERICA | ROMERO | BS Chem - 1 | |

## SUBJECT(S) TO BE DROPPED

| Offering Number | Course Number | Time | Day | Room | Lec/Lab | Units | Name of Instructor | Signature | Date |
|---|---|---|---|---|---|---|---|---|---|
| N008 | | 10:30-12:00 | MTh | OL1-R5 | Lec | 3 | JOY ANN · CAÑETE | | 3/23/23 |
| N015 | | 7:00-10:00 | F | EB-206 | Lab | 1 | ATHENA VALERIE C. CAGANGCAPAN | | 3/24/23 |
| N014 | | 14:30-16:00 | MTh | OL1-R9 | Lec | 3 | OLIVER D. SEMBLANTE | | 3/23/23 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | Total units dropped = | | 7 | Total semestral units load after dropping subjects = | | 11 |

Reasons for dropping:

| I HEREBY CERTIFY that all entries are correct | Recommending Approval: | Approved: |
|---|---|---|
| Student's Signature | YSSAKHAR A. SALAS<br>Academic Adviser | ELIZABETH S. QUEVEDO<br>Department Head |

*Distribution of Copies:*

*1- Registrar*
*1 - Student*

**Noted:**

Cashier | Registrar | Computer Section

OR# _____