

# CALL-OFF ORDER

## VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Supplier :	<b>BAYBAY CITY CONSUMER COOPERATIVE</b>	C.O. No: <b>CO-24-36-002</b>
Address :	R. Magsaysay St. Baybay City, Leyte	Date: <b>13-Sep-24</b>
TIN:	<b>483-886-517-00000</b>	Mode of Procurement: <b>Framework Agreement</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>VSU-Main Campus, Visca, Baybay City, Leyte</b>	Delivery Term: <b>FOB - VSU Main Campus</b>
Date of Delivery: <b>October 3-4, 2024</b>	Payment Term: <b>As per cost of food delivered</b>

QTY	Unit	Description	Inventory	Unit Cost	Amount
55	packs	<b>Food for Lunch</b>		<b>199.00</b>	<b>10,945.00</b>
		<b>Inclusions:</b>			
		At least 1 serving of <b>Rice</b>			
		At least 2 main dishes of <b>Pork/Beef/Chicken/Fish</b> or any <b>Seafood</b>			
		At least 1 serving of <b>Vegetable</b>			
		At least 1 serving of <b>Fruits</b> or <b>Dessert</b>			
		At least 1 <b>Drinks</b>			
		To be delivered within VSU campus, the specific venue, date,			
		and time shall be specified by the end-user in every Call-Off			
		Serving can either be packed or buffet-style			
		as specified by the end-user in every Call-Off			
		If to be packed: packaging must be made of biodegradable materials			
55	packs	<b>Snacks (Morning)</b>		<b>78.00</b>	<b>4,290.00</b>
		<b>Inclusions:</b>			
		At least 1 serving of food for snacks, preferably <b>Meat Bread</b>			
		At least 1 serving of drinks, preferably <b>Softdrinks</b>			
		To be delivered within VSU campus, the specific venue, date and time,			

		and food menu shall be specified by the end-user in every Call-Off		
		If to be packed: packaging must be made of biodegradable materials		
<b>55</b>	<b>packs</b>	<b>Snacks (Aternoon)</b>		<b>78.00</b>
		<b>Inclusions:</b>		
		At least 1 serving of food for snacks, preferably <b>Empanada</b>		
		At least 1 serving of drinks, preferably <b>Lemon Juice w/ Carrot</b>		
		To be delivered within VSU campus, the specific venue, date and time,		
		and food menu shall be specified by the end-user in every Call-Off		
		If to be packed: packaging must be made of biodegradable materials		
		Purpose: <b>For extension meeting.</b>		
		Intended: <b>For CoED (Joy A. Bellen)</b>		
TOTAL:				<b>19,525.00</b>

Total Amount in Words: **NINETEEN THOUSAND FIVE HUNDRED TWENTY FIVE PESOS ONLY**

***In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.***

Very truly yours,

Conforme:

\_\_\_\_\_  
Supplier's signature Over Printed Name

\_\_\_\_\_  
Date

**PROSE IVY G. YEPES**

President

Fund Cluster: \_\_\_\_\_

Funds Available \_\_\_\_\_

\_\_\_\_\_  
**NICK FREDDY R. BELLO**  
Head, Accounting Division

ORS/BURS No. : \_\_\_\_\_

Date of ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_