

OBLIGATION REQUEST AND STATUS

Entity Name		Date :		Fund Cluster :		
Payee	VSU					
Office	Gasoline Station					
Address	Visca, Baybay City, Leyte					
Responsibility Center	Particulars	MFO/PAP	UACS Object	Amount		
Lab fees 2nd sem 21-22	40 liters diesel to refuel tractor for land preparation of Agronomy/CpSc Lab classes			2,680		
A.		B.				
Certified: Charges to appropriation/allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal Signature : _____ Printed Name: <u>DIONESIO M. BAÑOC</u> Position : _____ Head, DA _____ Date : _____ Head, Requesting Office/ Authorized Representative _____		Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature : _____ Printed Name: <u>ALICIA M. FLORES</u> Position : _____ Head, Budget _____ Date : _____				
C.						
Reference		STATUS OF OBLIGATION				
Date	Particulars	ORS/JE/V/Check/ADA/TRA No.	Amount			
			Obligation	Payable	Payment	Balance
			(a)	(b)	(c)	(a-b)