

DAILY TIME RECORD**GORRE, ELVIRA B.**

(NAME)

For the month of

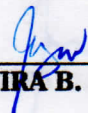
November 1 - 30, 2021

Official hours for arrival and departure

8:00AM - 5:00PM

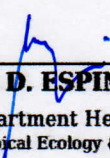
Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Off
2-TUE	7:56	12:10	12:57	5:00		8hrs
3-WED	8:00	12:41	1:00	5:10		8hrs
4-THU	7:58	12:31	12:54	5:00		8hrs
5-FRI	7:59	12:05	12:51	5:20		8hrs
6-SAT						Off
7-SUN						Off
8-MON	8:00	12:00	12:40	5:09		8hrs
9-TUE	8:01	12:10	12:42	5:37		7hrs 59mins
10-WED	7:57	12:25	1:00	5:15		8hrs
11-THU	7:30	12:08	12:52	6:00		8hrs
12-FRI	8:00	12:16	12:48	5:40		8hrs
13-SAT						Off
14-SUN						Off
15-MON	8:00	12:00	12:52	5:01		8hrs
16-TUE	7:59	12:50	12:56	6:10		8hrs
17-WED	7:56	12:49	12:52	5:07		8hrs
18-THU	8:00	8:00	1:00	5:00		8hrs
19-FRI	7:51	12:33	12:53	5:18		8hrs
20-SAT						Off
21-SUN						Off
22-MON	7:58	12:27	12:43	5:56		8hrs
23-TUE	7:57	12:46	12:50	5:03		8hrs
24-WED	7:59	12:41	12:55	5:00		8hrs
25-THU	8:00	12:11	1:00	5:19		8hrs
26-FRI	8:00	12:01	12:36	5:10		8hrs
27-SAT						Off
28-SUN						Off
29-MON	8:00	12:00	1:00	5:00		8hrs
30-TUE						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



ELVIRA B. GORRE

VERIFIED as to prescribed office hours



ELIZA D. ESPINOSA

Department Head
Institute of Tropical Ecology & Envi. Mgmt.