



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF FOREST SCIENCE

College of Forestry and Environmental Science

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14 February 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Sir Tulin:

Greetings!

To facilitate the implementation of Project Tarsier, five (5) Units of Pick Up Trucks will be purchased by Project Tarsier. Two of these vehicles will be stationed in our project sites in Biliran, Leyte, and Southern Leyte. The remaining Three (3) units will be stationed at VSU.

In this regard, may we request your kind approval for us to use a parking space at the Physical Plant Office (garage area) good for three vehicles. Given our need for mobility, we are starting to acquire the vehicles by the third week of February 2022.

We hope for your favorable consideration on this request.

Thank you very much.

Respectfully yours,

ARTURO E. PASA
Project Coordinator

Recommending Approval:

ANATOLIO D. POLINAR
Head, DFS

DENNIS P. PEQUE
Dean, CFES

Approved:

EDGARDO E. TULIN
President