

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: ohra@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR INFORMATION/RECORD

Date: Fib 29,2022
Name of Requestor: Danib G. Mandras Jr.
Address: Mahayahay, Albyera, Lyle
Contact Number: 690 73 // 6 // 8 E-mail address: dam lon and ras 19 Proof of Identity: ID No.: 17/3 5 2 8
Proof of Identity: Proof of Identity: ID No.: 17/3 528
Requested Information: Certificate of employment
No. of copies:
Reason & intended use of requested information/document prob ppor hum his
DANIVO G. MANDRAS JR. Signature of Requestor/Representative
Action on the request:
Approved:
RYSAN C. GUINOCOR Director, ODAS and FOI Decision Maker
Evidence of payment: OR No Date: Amount:
Disapproved:
RYSAN C. GUINOCOR Director, ODAS and FOI Decision Maker
Remarks/reason for disapproval: