



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH
AND DEVELOPMENT
STUDIES**

October 22, 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University

Thru: **Dr. Rotacio S. Gravoso**
Vice President-Academic Affairs
VSU, Visca, City of Baybay

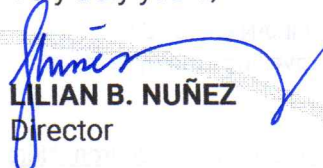
Dear Dr. Yepes:

I would like to designate Ms. Mary Ann S. Cobico as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on October 23, 2025 or until my return. I will be on official travel to Ormoc City re: attend SP deliberation on MOA for BIDANI implementation by Ormoc City LGU.

As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the above-mentioned date.

Thank you and regards.

Very truly yours,


LILIAN B. NUÑEZ
Director

Conforme:

MARY ANN S. COBICO
Asst. Prof. I

Recommending Approval:

MARIA VANESSA E. GABUNADA
Dean, Faculty of Humanities &
Social Sciences

ROTACIO S. GRAVOSO
Vice President-Academic Affairs

APPROVED:

PROSE IVY G. YEPES
President



**INSTITUTE FOR STRATEGIC RESEARCH
AND DEVELOPMENT STUDIES**
Visayas State University, PQVV+WJC, Baybay City, Leyte
Email: isrds@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1049 & 1050



Management
System
ISO 9001:2015
www.tuv.com
ID 9108658749



Page 1 of 1
FM-VSU-03
V4 01-23-2025
No. 2025-398