



March 28, 2022

Mr. Jose L. Palomino
Regional Director/Provincial Head
Bureau of the Treasury
Tacloban City

Sir:

In compliance with Treasury Circular No. 01-2014 dated May 20, 2014, we would like to place a re-order of 30 booklets of MDS checks for payment of our accounts payable and various remittances that cannot be paid through LDDAP-ADA.

Attached are the following reports for your reference:

1. Report of Accountability for Accountable Forms (RAAFs) for MDS checks
2. Monthly Estimates of number of transactions/Accounts Payable that cannot be paid thru ADA (Form 2)

Thank you very much.

Truly yours,


QUEEN EVER Y. ATUPAN
Supervising Administrative Officer

Noted by:

ATTY. RYSAN C. GUINOCOR
Director for Administrative Services



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v0 05-04-2020

No. 20-61