



January 13, 2022

**NICK FREDDY R. BELLO**

OIC-Head, Accounting Office

Visayas State University

Baybay City, Leyte

Thru: **ELIZABETH D. PASA**

JO, In-charge

Accounting Office

Dear **Sir/Madam**:

We respectfully submit herewith the following "Income Payee's Sworn Declaration of Gross Receipts/Sales" for the current year of 2021 JOB ORDER workers of the Department of Biological Sciences.

No.	TAX IDENTIFICATION NUMBER	NAME (LN, FN, MN)	REMARKS (Indicate file attached if 1901/1902/1905/COR)
1.	425-060-218	GOFREDO, ALMA F.	1 original of copy with 1904 1 copy Accounting 1 copy own file
2.	706-440-973	QUIÑONES, SHERLIE O.	1 original of copy with COR 1 copy Accounting 1 copy own file
3.	460-072-107	VALENZONA, BRENDA ME P.	1 original copy with COR 1 copy Accounting 1 copy own file
4.	939-654-016	VALENZONA, RUTH LENE E.	1 original copy with 1901 1 copy Accounting 1 copy own file

Please acknowledge receipt hereof.

Very truly yours,

  
**ANALYN M. MAZO**

Head, DBS

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.