

## OFFICE OF THE HEAD OF RECRUITMENT, **SELECTION, PLACEMENT AND** PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: KARREN LISTHERWAY C. ISAAC

For the Month of: JUNE

Department: ITEEM

Year: 2022

Day	AM						PM						Daily Total
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	8:00	12:00					1:00	5:30					8.5
2	8:00	12:00					1:00	5:00					8
3	8:00	12:00					1:00	5:00					8
4													
5													
6	8:00	12:00					1:00	5:30					8.5
7	8:00	12:00					1:00	5:00					8
8	8:00	12:00					1:00	5:30					8.5
9	8:00	12:00					1:00	5:00					8
10	8:00	12:00					1:00	5:00					8
11													
12													
13	8:00	12:00					1:00	5:30					8.5
14	8:00	12:00					1:00	5:00					8
15	8:00	12:00					1:00	5:30					8.5
16	8:00	12:00					1:00	5:00					8
17	8:00	12:00					1:00	5:00			-		8
18													
19													
20													
21													
22													
23								-		2			
24											-		
25													
26													
27	1												
28													
29												-	
30													
31													

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

**GRAND TOTAL** 

ELIZA D. ESPINOSA

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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