

Tracking No.:

# CALL-OFF ORDER

## VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Supplier :	<b>BAYBAY CITY CONSUMER COOPERATIVE</b>	C.O. No: <b>CO-24-36-023</b>
Address :	R. Magsaysay St. Baybay City, Leyte	Date: <b>10-Dec-24</b>
TIN:	<b>483-886-517-00000</b>	Mode of Procurement: <b>Framework Agreement</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>CCE 2nd Floor</b>	Delivery Term: <b>FOB - VSU Main Campus</b>
Date of Delivery: <b>December 19, 2024</b>	Payment Term: <b>As per cost of food delivered</b>

QTY	Unit	Description	Inventory	Unit Cost	Amount
<b>50</b>	<b>packs</b>	<b>Snacks (Morning)</b> Time of Delivery- 9:30 AM		<b>78.00</b>	<b>3,900.00</b>
		<b>Inclusions:</b>			
		At least 1 serving of food for snacks, preferably <b>Meat Bread</b>			
		At least 1 serving of drinks, preferably <b>C2</b>			
		<b>*Packaging must be made of biodegradable materials</b>			
		Purpose: <b>Proctors and Visitors Orientation for VSU CAT 2025.</b>			
		Intended: <b>AdO (R. P. Fernandez)</b>			

TOTAL: **3,900.00**

Total Amount in Words: **THREE THOUSAND NINE HUNDRED PESOS ONLY**

***In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.***

Very truly yours,

Conforme:

\_\_\_\_\_  
Supplier's signature Over Printed Name

\_\_\_\_\_  
Date

**PROSE IVY G. YEPES**

\_\_\_\_\_  
President

Fund Cluster: \_\_\_\_\_

Funds Available \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Date of ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_