



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH AND  
DEVELOPMENT STUDIES**

October 23, 2023

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**  
Vice President-Academic Affairs  
VSU, Visca, City of Baybay

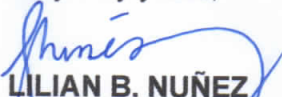
**Dear Dr. Tulin:**

I would like to designate, **Ms. Merry Jean A. Caparas** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on October 24-26, 2023. I will be in official travel to Ilo-ilo City to attend the Regional Consultative Conference on the Development of Policies, Standards and Guidelines for Graduate and Undergraduate Sociology Programs of the Commission on Higher Education.

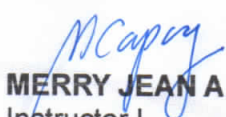
As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned date.

Thank you and regards.

Very truly yours,

  
**LILIAN B. NUÑEZ**  
Director

Conforme:

  
**MERRY JEAN A. CAPARAS**  
Instructor I

Recommending Approval:

**MOISES NEIL V. SERIÑO**  
Dean, CME

**BEATRIZ S. BELONIAS**  
Vice President-Academic Affairs

APPROVED:

**EDGARDO E. TULIN**  
President



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Page 1 of 1  
**FM-VSU-03**  
v2 05-09-2023  
No. 2023-540