

12.556

Entity Name

**DISBURSEMENT VOUCHER**

Mode of Payment

☐ MDS Check ☐ Commercial Check

Payee

**LUZ G. ASIO**

Address

**Visca, Baybay City, Leyte**

Date Returned: 12/15

Reason/s:

- lacking signature PR
- recheck PR without check
- attach cert. for emergency purchase
- lacking signature Engr. Bucas

**Thank you!**

Request signed by: *Jingjing*

Particulars	Responsibility Center	MFO/PAP	Amount	
LIQUIDATION OF PETTY CASH FUND		301000000	5,002.50	
Amount Due			5,002.50	

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

**VICTOR B. ASIO**

Project Leader & CAFS Dean

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

- ☐ Cash available
- ☐ Subject to Authority to Debit Account (when applicable)
- ☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature		Signature	
Printed Name	<b>NICK FREDDY R. BELLO</b>	Printed Name	<b>EDGARDO E. TULIN</b>
Position	Head, Accounting Office	Position	President
Date		Date	

E. Receipt of Payment

Check/ADA No.:		Date:	Bank Name & Account Number:	JEV No.
Signature:		Date:	Printed Name:	Date
Official Receipt No. & Date/Other Documents				