

DAILY TIME RECORD
ALMERODA, FEDILITO M.
(NAME)


For the month of
January 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU	7:55	12:14	12:58	5:07		8hrs
3-FRI	7:34	12:23	12:32	5:08		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:44	12:08	12:50	5:07		8hrs
7-TUE	7:57	12:15	12:45	5:08		8hrs
8-WED						OB
9-THU						OB
10-FRI						OB
11-SAT						Off
12-SUN						Off
13-MON	8:07	12:03	12:53	5:19	7mins	7hrs 53mins
14-TUE	8:15	8:15	12:30	5:08	4hrs	4hrs
15-WED	7:53	12:11	12:52	5:05		8hrs
16-THU	8:01	12:13	12:44	5:14	1min	7hrs 59mins
17-FRI	7:56	12:29	1:01	5:01	1min	7hrs 59mins
18-SAT						Off
19-SUN						Off
20-MON	8:03	12:08	12:42	5:02	3mins	7hrs 57mins
21-TUE	8:00	12:07	12:57	5:02		8hrs
22-WED	7:46	12:06	12:51	5:11		8hrs
23-THU	8:02	12:28	12:44	5:11	2mins	7hrs 58mins
24-FRI	7:58	12:06	12:55	5:15		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:55	12:18	12:37	5:09		8hrs
28-TUE	7:52	12:20	12:50	5:15		8hrs
29-WED						Holiday
30-THU	7:59	12:00	12:54	5:07		8hrs
31-FRI	7:46	12:01	12:46	5:18		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


FEDILITO M. ALMERODA

VERIFIED as to prescribed office hours


TEOFANES A. PATINDOL
Department Head
Institute of Tropical Ecology and Environmental Science

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(NAME)

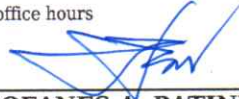
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