Civil Service Form 48

DAILY TIME RECORD DELIMA, GINA A.

For the month of March 1 - 31, 2024 Official hours for arrival and departure
8:00AM - 5:00PM

Day	A	AM		PM		Total
	IN	OUT	IN	OUT	T/U	Total
1-FRI	7:42	12:11	12:28	5:10		8hrs
2-SAT						Off
3-SUN						Off
4-MON	7:24	12:29	12:39	5:26		8hrs
5-TUE	7:48	12:00	12:01	5:17		8hrs
6-WED	7:37	12:08	12:11	5:38		8hrs
7-THU	7:32	12:02	12:04	5:02		8hrs
8-FRI	8:00	12:00	12:17	5:40		8hrs
9-SAT						Off
10-SUN						Off
11-MON						SL
12-TUE	7:46	12:10	12:11	5:33		9hrs 46mins
13-WED	7:31	12:46	12:49	5:15		9hrs 41mins
14- THU	7:43	12:06	12:52	5:08		8hrs 39mins
15-FRI						SPL
16-SAT						Off
17-sun						Off
18-MON	7:34	12:40	12:44	5:19		8hrs
19-TUE	7:25	12:30	12:33	5:38		8hrs
20-WED	7:54	12:33	12:35	5:12		8hrs
21- THU	8:09	12:21	12:33	5:33	9mins	7hrs 51mins
22-FRI	7:46	12:03	12:13	5:05		8hrs
23-SAT						Off
24-SUN						Off
25-MON						OB
26- TUE	7:49	12:52	12:56	5:00		8hrs
27-WED						SUSPENDED 12:00 pm 11:59 pm
28 -THU						Holiday
29-FRI						Holiday
30-SAT	*					Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

GINA A. DELIMA

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head Institute for Strategic Research & Development Studies

DAILY TIME RECORD DELIMA, GINA A.

For the month of March 1 - 31, 2024 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		mar	T-1-1
	IN	OUT	IN	OUT	T/U	Total
1-FRI	7:42	12:11	12:28	5:10		8hrs
2-SAT						Off
3-SUN	-					Off
4-MON	7:24	12:29	12:39	5:26		8hrs
5-TUE	7:48	12:00	12:01	5:17		8hrs
6-WED	7:37	12:08	12:11	5:38		8hrs
7-THU	7:32	12:02	12:04	5:02		8hrs
8-FRI	8:00	12:00	12:17	5:40		8hrs
9-SAT						Off
10-SUN						Off
11-MON						SL
12-TUE	7:46	12:10	12:11	5:33		9hrs 46mins
13-WED	7:31	12:46	12:49	5:15		9hrs 41mins
14 -THU	7:43	12:06	12:52	5:08		8hrs 39mins
15-FRI						SPL
16-SAT		45				Off
17-SUN						Off
18-MON	7:34	12:40	12:44	5:19		8hrs
19-TUE	7:25	12:30	12:33	5:38		8hrs
20- WED	7:54	12:33	12:35	5:12		8hrs
21-THU	8:09	12:21	12:33	5:33	9mins	7hrs 51mins
22-FRI	7:46	12:03	12:13	5:05		8hrs
23-SAT						Off
24-SUN						Off
25-MON						OB
26-TUE	7:49	12:52	12:56	5:00		8hrs
27- WED						SUSPENDED 12:00 pm 11:59 pm
28-THU						Holiday
29-FRI						Holiday
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head

Institute for Strategic Research & Development Studies