



13 July 2022

Prof. Ruth O. Escasinas
Head, Department of Agronomy
Visayas State University
Visca, Baybay City, Leyte

Dear Prof. Escasinas,

Greetings!

The Ecological Farm and Resource Management Institute (Eco-FARMI) will be conducting a 3rd day session training on Bio-fertilizer Production and Natural Farming Inputs at Barangay Mahayag, Merida, Leyte under our extension project entitled: Participatory Eco-Farming for the Visayas. In connection to this, we would like to ask again your respective office to request **Mr. Andreo P. Villocino** to drive our service vehicle because our department's driver is still on-leave for important matters. The training will be conducted on Friday, June 15, 2022 at 8:00 am.

We are looking forward for your continued support and approval on this matter.

Thank you very much.

Respectfully yours,

Jerome O. Arribado
Project Leader, Eco-FARMI

Noted by:

Dhenber C. Lusanta
OIC Director, Eco-FARMI

Approved by:

Ruth O. Escasinas
Head, Department of Agronomy