



VISAYAS
STATE UNIVERSITY



**OFFICE OF THE DIRECTOR
FOR PHYSICAL PLANT**
Visca, Baybay City, Leyte,
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NEEDS AND EXPECTATIONS OF INTERESTED PARTIES

Year: 2022
Office/Unit: Physical Plant Office

Interested Party	Needs	Expectations	Requirements (i.e. legal, statutory, mandatory, etc.)	Action Plan	Responsible office/persons
A. Internal Employees (Faculty, Staff, and Administrative and Support Staff) and Students	Adequate facilities and resources	Good and safe working environment	Ease of doing business and Citizen Charter	Implementation of client-centered and zero complain.	All PPO Units
B. External Government agencies and regulatory bodies (LTO, DPWH, BFP and LGU)	Approval to all regulatory requirement	Compliance to all regulatory requirements	Ease of doing business and Citizen Charter	Detailed building plans and scheduling of vehicle registration and driver's licensing	PPO and Planning Office

Prepared by:

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ISO Focal, PPO

Date: _____

Prepared by:

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Head, MPPO & PPES

Date: _____

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Date: _____

Reviewed by:

DANIEL LESLIE S. TAN
VP for Administrative & Finance
Director for Planning and Risk Manager

Date: _____

Approved by:

EDGARDO E. TULIN
President

Date: _____

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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v511-16-2020

No. 2022-01-VPR-7