



February 6, 2023

Dr. Edgardo E. Tulin
President
Visayas State University

Thru: Dr. Beatriz S. Belonias
Chairperson, VSU Scholarship & Fellowship Committee and
Vice-President for Academic Affairs
Visayas State University

Dear **President Tulin:**

Greetings!

This has reference to the letter of Ms. Cecille Marie O. Quiñones (please see attached letter) requesting for a 2-week final extension of leave without pay and an information that that finally she will be reinstating back to work on February 13, 2023. Her latest approved leave without pay ended last January 31, 2023.

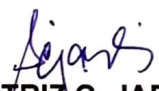
The department Academic Personnel Committee is favorably endorsing her request.

Thank you very much for your continued support.

Sincerely,

DSS Academic Personnel Committee


DEEJAY M. LUMANAO
Member


BEATRIZ C. JADINA
Member


SUZETTE B. LINA
Chairperson & Head, DSS

Noted:


VICTOR B. ASIO
Dean, CAFS

Recommending Approval:

BEATRIZ S. BELONIAS
Chairperson, VSFC-AC

Approved:

EDGARDO E. TULIN
President, VSU



February 02, 2023

Dr. Suzette B. Lina
Head, Department of Soil Sciences
Visayas State University

Thru: Academic Personnel Committee
Department of Soil Science, VSU

Dear Dr. Lina:

I would like to kindly seek the department's approval for the final extension of my study leave (without pay) from 01 to 12 February 2023. I will be en route to the Philippines and preparing for my reinstatement to the department/University during this period. Please be informed that I will be officially report back to work on 13 February 2023.

I hope my request will merit your and the department APC's meaningful approval.
Thank you very much.

Sincerely yours,

Cecille Marie O. Quiñones, PhD student

SSTSE, Büsgenweg 2,

Georg-August-Universität Göttingen, 37077 Göttingen

Email: cquinon@gwdg.de; Website: <http://www.uni-goettingen.de/en/81321.html>

Recommending approval:

DSS Academic Personnel Committee:

SUZETTE B. LINA

Head & Chairman APC

BEATRIZ C. JADINA

Member, APC

DEEJAY M. LUMANAO

Member, APC