

DAILY TIME RECORD  
CAVERO, JEDAN A.  
(NAME)


For the month of  
June 1 - 30, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:57	12:05	12:21	5:15		8hrs
4-TUE	8:06	12:19	12:20	6:05	6mins	7hrs 54mins
5-WED	8:13	12:14	12:16	5:01	13mins	7hrs 47mins
6-THU	7:57	12:00	12:00	5:19		8hrs
7-FRI	8:10	12:01	12:01	5:02	10mins	7hrs 50mins
8-SAT						Off
9-SUN						Off
10-MON	7:51	12:00	12:00	5:09		8hrs
11-TUE	8:02	12:01	8:08	5:08	2mins	7hrs 58mins
12-WED						Holiday
13-THU	7:58	12:12	12:19	5:07		8hrs
14-FRI	8:09	12:05	12:14	5:09	9mins	7hrs 51mins
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE	8:01	12:47	12:47	5:37	1min	7hrs 59mins
19-WED	8:11	12:07	12:15	6:33	11mins	7hrs 49mins
20-THU	7:55	12:03	12:03	5:25		8hrs
21-FRI	7:59	12:09	12:27	5:35		8hrs
22-SAT						Off
23-SUN						Off
24-MON	8:06	12:27	12:27	8:22	6mins	7hrs 54mins
25-TUE	8:02	12:17	12:17	6:09	2mins	7hrs 58mins
26-WED	8:05	12:13	12:21	5:26	5mins	7hrs 55mins
27-THU	7:55	12:09	12:09	5:35		8hrs
28-FRI	8:02	12:09	12:15	8:32	2mins	7hrs 58mins
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
JEDAN A. CAVERO

VERIFIED as to prescribed office hours


  
ZYRA MAY H. CENTINO  
Department Head  
Department of Economics

DAILY TIME RECORD  
CAVERO, JEDAN A.  
(NAME)


For the month of  
August 1 - 31, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:54	12:47	12:47	5:50		8hrs
2-FRI	8:03	12:05	12:09	5:14	3mins	7hrs 57mins
3-SAT						Off
4-SUN						Off
5-MON	7:59	12:00	12:57	5:02		8hrs
6-TUE						SL
7-WED						SL
8-THU	8:19	12:15	12:36	5:24	19mins	7hrs 41mins
9-FRI	8:17	12:10	12:17	6:40	17mins	7hrs 43mins
10-SAT						Off
11-SUN						Off
12-MON	8:09	12:10	12:19	5:13	9mins	7hrs 51mins
13-TUE	6:57	12:18	12:29	5:19		8hrs
14-WED	7:57	12:19	12:38	5:29		8hrs
15-THU	8:16	12:03	12:23	5:32	16mins	7hrs 44mins
16-FRI	7:23	12:06	7:23	7:35		8hrs
17-SAT						Off
18-SUN						Off
19-MON	8:04	12:12	12:40	5:36	4mins	7hrs 56mins
20-TUE	6:56	12:06	12:31	5:14		8hrs
21-WED	7:49	12:31	12:31	7:32		8hrs
22-THU						SL
23-FRI						Holiday
24-SAT						Off
25-SUN						Off
26-MON						Holiday
27-TUE	7:04	12:13	12:33	5:10		8hrs
28-WED	7:51	12:03	12:09	5:03		8hrs
29-THU	8:21	12:09	12:17	5:10	21mins	7hrs 39mins
30-FRI	6:56	12:07	12:19	6:22		8hrs
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
JEDAN A. CAVERO

VERIFIED as to prescribed office hours

  
ZYRA MAY H. CENTINO  
Department Head  
Department of Economics

**DAILY TIME RECORD****CAVERO, JEDAN A.**

(NAME)

For the month of

**July 1 - 31, 2024**

Official hours for arrival and departure


**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:53	12:08	12:13	5:06		8hrs
2-TUE	7:58	12:08	12:25	5:22		8hrs
3-WED	7:57	12:34	12:40	5:22		8hrs
4-THU	8:00	12:33	12:39	5:53		8hrs
5-FRI	7:55	12:01	12:30	5:02		8hrs
6-SAT						Off
7-SUN						Off
8-MON	8:05	11:59	12:13	5:09	6mins	7hrs 54mins
9-TUE	8:19	12:07	12:22	5:05	19mins	7hrs 41mins
10-WED	8:04	12:09	12:41	6:48	4mins	7hrs 56mins
11-THU	7:53	12:04	12:14	5:02		8hrs
12-FRI	8:08	12:03	12:14	5:04	8mins	7hrs 52mins
13-SAT						Off
14-SUN						Off
15-MON	7:53	12:04	12:12	5:14		8hrs
16-TUE	8:02	12:02	12:19	6:16	2mins	7hrs 58mins
17-WED	7:55	12:10	12:32	7:34		8hrs SUSPENDED 4:30 pm 11:59 pm
18-THU						SUSPENDED 8:00 am 11:59 pm
19-FRI	8:01	12:02	12:26	5:36	1min	7hrs 59mins
20-SAT						Off
21-SUN						Off
22-MON	7:53	12:01	12:14	6:13		8hrs
23-TUE	7:56	12:14	12:23	5:49		8hrs
24-WED	8:12	12:15	12:16	5:02	12mins	7hrs 48mins
25-THU	8:08	12:00	12:02	5:17	8mins	7hrs 52mins
26-FRI						OB
27-SAT						Off
28-SUN						Off
29-MON	8:11	12:02	12:02	6:07	11mins	7hrs 49mins
30-TUE	8:02	12:06	12:18	5:54	2mins	7hrs 58mins
31-WED	8:05	12:07	12:07	5:08	5mins	7hrs 55mins

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**JEDAN A. CAVERO**

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**ZYRA MAY H. CENTINO**  
 Department Head  
 Department of Economics