

DAILY TIME RECORD **DAYONDON, RHEA ANGELIE F.** (NAME)

For the month of
October 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:36	12:03	12:30	5:09		8hrs
2-WED	7:42	12:41	12:48	5:40		8hrs
3-THU	7:56	12:05	1:00	5:14		8hrs
4-FRI	7:58	12:27	12:55	5:36		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:40	12:03	12:35	5:12		8hrs
8-TUE	7:57	12:06	12:22	5:23		8hrs
9-WED	8:04	12:40	12:49	5:29	4mins	7hrs 56mins
10-THU			12:57	5:28		4hrs (SPL half day)
11-FRI	7:54	12:02	12:12	5:26		8hrs
12-SAT						Off
13-SUN						Off
14-MON						SL
15-TUE	7:59	12:30	12:42	6:14		8hrs
16-WED	8:08	12:01	12:06	5:18	8mins	7hrs 52mins
17-THU	8:07	12:01	12:27	5:06	7mins	7hrs 53mins
18-FRI	8:13	12:00	12:08	5:26	13mins	7hrs 47mins
19-SAT						Off
20-SUN						Off
21-MON	7:47	12:02	12:19	5:35		8hrs
22-TUE						SUSPENDED 7:00 am 11:59 pm
23-WED	8:06	12:04	12:20	5:17	6mins	7hrs 54mins
24-THU	8:00	12:01	12:24	5:11		8hrs
25-FRI						2024 INTRAMURAL GAMES
26-SAT						Off
27-SUN						Off
28-MON						2024 INTRAMURAL GAMES
29-TUE						2024 INTRAMURAL GAMES
30-WED						2024 INTRAMURAL GAMES
31-THU	7:57	12:19				4hrs SUSPENDED 12:00 pm 11:59 pm

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

RHEA ANGELIE F. DAYONDON

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head
Institute for Strategic Research & Development Studies

DAILY TIME RECORD **GONZAGA, ERNESTO A. JR.** (NAME)

For the month of
October 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:55	12:04	12:22	5:09		8hrs
2-WED	8:08	12:05	12:19	5:32	8mins	7hrs 52mins
3-THU	8:10	12:10	12:30	5:13	10mins	7hrs 50mins
4-FRI	7:42	12:03	12:27	5:16		8hrs
5-SAT						Off
6-SUN						Off
7-MON			12:24	5:12	4hrs	4hrs
8-TUE	7:54	12:04	12:22	5:08		8hrs
9-WED	7:59	12:25	12:31	5:02		8hrs
10-THU	8:17	12:04	12:30	5:13	17mins	7hrs 43mins
11-FRI	7:53	12:11	12:28	5:07		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:51	12:04	12:21	5:06		8hrs
15-TUE	7:35	12:18	12:25	5:28		8hrs
16-WED	8:05	12:04	12:43	5:19	5mins	7hrs 55mins
17-THU	7:59	12:07	12:25	5:06		8hrs
18-FRI	7:42	12:00	12:21	5:07		8hrs
19-SAT						Off
20-SUN						Off
21-MON	7:43	12:02	12:23	5:06		8hrs
22-TUE						SUSPENDED 7:00 am 11:59 pm
23-WED	7:30	12:05	12:34	5:12		8hrs
24-THU	7:41	12:04	12:22	5:06		8hrs
25-FRI						2024 INTRAMURAL GAMES
26-SAT						Off
27-SUN						Off
28-MON						FL
29-TUE						FL
30-WED						2024 INTRAMURAL GAMES
31-THU	7:51	12:02	7:51			4hrs SUSPENDED 12:00 pm 11:59 pm

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ERNESTO A. GONZAGA JR.

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head
Institute for Strategic Research & Development Studies