



## ICTMC JOB REQUEST FORM

Filled in by the requesting party		Filled in by ICTMC	
Date filed	: <u>April 27, 2022</u>	Date received	:
Dept./Office/Agency	: <u>DBM</u>	Received by	:
Requesting Party	: <u>Sherril Catoroc</u> (Name and Signature)	Designation/Position	: (Name and Signature)
Requesting Dept. Head	: <u>Bert Penabaza</u> (Name and Signature)		
Please check and specify the nature of Job Request			
<input type="checkbox"/> LAN/Internet <input type="checkbox"/> System/Account Problem <input type="checkbox"/> Mobile/PC Registration (MAC)		<input type="checkbox"/> Computer <input type="checkbox"/> Peripherals (please specify) <input type="checkbox"/> Others (please specify) <u>Scanner</u>	
Accessories Included		Problem(s)	
		<u>PC cannot detect scanner</u>	
Parts/Materials/Supplies needed		Specifications & Quantity/Units	
Technical Remarks:			

<b>Inspected by:</b> _____ ICTMC Technician Date Signed: _____	<b>Approved by:</b> <u>SEAN O. VILLAGONZALO</u> ICTMC Head Date Signed: _____	<b>Claimed by:</b> _____ Name and Signature Date Claimed: _____
---	--	--

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1  
**FM-UCC-01**  
 v1 09-22-2020  
 No.



## ICTMC COMMENTS & SUGGESTION FORM

Filled in by the requesting party	
<b>Service Satisfaction</b>  <input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	<b>Comments/Suggestions:</b>     _____ Name and Signature

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1  
**FM-UCC-02**  
 v1 09-22-2020  
 No.