



**ACCOMPLISHMENT REPORT**  
**May 01- 31, 2022**

1. Updating DMet Google Drive in preparation to ISO Audit and Accreditation of the program.
2. Attendance, presentation and participation to different meetings/webinars/ trainings:
  - a. Department's Regular Meeting (May 10)
  - b. Consultation Meeting with DMet 3rd year student for their OJT/Internship (May 12)
  - c. CET OPCR/IPCR Workshop (May 19)
  - d. Meeting with Dr. Simmank, German Researcher (May 19)
  - e. AACCUP Institutional Accreditation (May 23-27)
3. Spearheaded the planning for the coming Mid-year 2021-2022
4. Conducted Virtual Classroom Initial Monitoring for all courses offered by DMet
5. Conducted Limited Face-to-Face Classes (LF2FC) BSMet-3 students' Mete 151 Class
6. Conducted students' consultation and student-related activities.
7. Other administrative functions not stated above.

Submitted by:

**CHARLIE S. ANDAN**

Head, Department of Meteorology

Recommending Approval:

**JANNET C. BENCURE**

Dean, College of Engineering & Technology

Approved:

**BEATRIZ S. BELONIAS**

Vice President for Academic Affairs