



August 23, 2022

DR. EDGARDO E. TULIN

University President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

This is to request permission to utilize the 40% (145,360.04) from the Administrative Cost of the 10% budget (363,400.10) from the "Participatory Resource and Socio-Economic Assessment (PRSA) of Coastal Communities from Silago to Cabalian Bay, Southern Leyte Fisheries, Coastal Resources and Livelihood (FishCORAL) project 101T20201050.10.108. The requested amount will be used to purchase supplies and materials for the repair of the roof and two (2) comfort rooms of the Marine Laboratory which are damaged.

We are hoping for your positive response on this request.
Thank you very much.

Sincerely yours,

HUMBERTO R. MONTES JR., PhD.
Program Leader and
Head, Aquatic Ecosystem Division – ITEEM
VSU, Visca, Baybay City, Leyte

Endorsed by:

ELIZA D. ESPINOSA, PhD.
Director, ITEEM, VSU

Approved:

EDGARDO E. TULIN
University President