

## OBLIGATION REQUEST AND STATUS


VISAYAS STATE UNIVERSITY

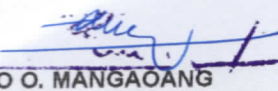
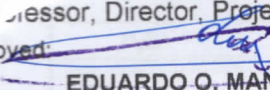
Visca, Baybay City, Leyte

No.: MOOE 02-101101-2022-04

Date: April 7, 2022

Fund: RCCRDC.OC.2022

Payee:	VSU FUEL STATION			
Office:				
Address:	VSU Lower Campus, VISCA, BAYBAY CITY, LEYTE			
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
RCCRDC	To PAYMENT 30 Liters Diesel	303000000	50203090 00	2,100.00
		Total		2,100.00
Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal		Certified: Allotment available for the purpose/adj indicated		
Signature		Signature		
Printed Name	EDUARDO O. MANGAOANG	Printed Name		
Position	Director, Instructor	Position		
Date	RCCRDC, CFES	Date		
STATUS OF OBLIGATION				
Reference				
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	
	OBLIGATION	02-101101-2022-04		
Totals				

  
**EDUARDO O. MANGAOANG**  
 Director, Director, Project leader  
 approved:   
**EDUARDO O. MANGAOANG**  
 (Director/Center Director/Agency Head)

Maintenance in Charge

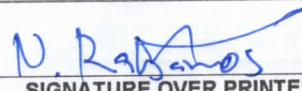
MOTOR FUEL SERVICES HEAD

(Director/Center Director/Agency Head)

**INSTRUCTIONS:** Drivers shall fill in this part properly. Drivers are accountable for and are responsible for reporting any vehicle damage, defects and accidents immediately

Trip Ticket Issued/Received	Vehicle Condition (Before Travel)	Fuel & Lubricant Issued/Used	Departure/ Time Out	Odometer/Mileage Out
Date Returned	Vehicle Condition (After Travel)	Fuel & Lubricant Balanced	Arrival/ Time In	Odometer/Mileage In

Was the passenger/s following the call time & location?	Was there any purchased of fuel/lubricant outside VSU Campus?	Was the vehicle involved in accident or damaged while in your custody?	Was the vehicle used other than official government business?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No

Driver's Name & Signature	Filled in by the Head of Party or Requesting Party	
This vehicle will be used for official government business only. I have reviewed and complied with rules & regulations regarding the use of Government-Owned Vehicle.	<b>Service Satisfaction</b> <input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	<b>Driver's OVER ALL RATING</b> <input type="checkbox"/> 1. - Poor <input type="checkbox"/> 2. - Fair <input type="checkbox"/> 3. - Good <input type="checkbox"/> 4. - Very Good <input type="checkbox"/> 5. - Excellent
	<b>Comments &amp; Suggestions</b>	
	 <b>SIGNATURE OVER PRINTED NAME</b>	
<b>Name and Signature</b>		

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
 Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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v03 02-28-2022

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