



VISAYAS
STATE UNIVERSITY



**QUALITY
ASSURANCE
CENTER**

GENERAL OBSERVATIONS AND OPPORTUNITIES FOR IMPROVEMENT LIST

Audit No. : 05		Audit Date: September 15, 2023		Audited Area/Department: Department of Agronomy	
Control No.	General Observations and Opportunities for Improvement	PLANNED ACTIONS			Status
		Action Items	Target Date	Responsible	
DA-OFI-23-01	The department was awarded a casual administrative clerk position through the NAPB Resolution No. 211 s. 2020. However, at present no casual clerk has been hired for the department. Consider following up on the whereabouts of the said position.	The former department head, Dr. Ruth O. Escasinas conferred with the VP for Administration regarding the whereabouts of the aforesaid position. However, Dr. Escasinas reported during our meeting that the said office did not know about the actual office and the real personnel to whom the position was awarded. The new leadership of the department will prepare an official letter requesting the higher management to answer the said observations.	Dec. 2023	Department Head	

INTERNAL QUALITY AUDIT OFFICE

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