



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: GRACE L. MOLLENO

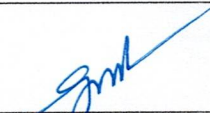

For the Month of: JANUARY 1-28

Department: Dept. of Business and Management

Year: 2021

| Day | AM | | | | | | PM | | | | | | Daily Total (hours) |
|--------------------|----------|------|-----|-----|-----|-----|------|------|-----|-----|-----|-----|---------------------------|
| | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | |
| 1 | SATURDAY | | | | | | | | | | | | |
| 2 | SUNDAY | | | | | | | | | | | | |
| 3 | 7:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 9 |
| 4 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 5 | 10:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 6 |
| 6 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 7 | | | | | | | | | | | | | |
| 8 | SATURDAY | | | | | | | | | | | | |
| 9 | SUNDAY | | | | | | | | | | | | |
| 10 | 7:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 9 |
| 11 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 12 | 10:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 6 |
| 13 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 14 | | | | | | | | | | | | | |
| 15 | SATURDAY | | | | | | | | | | | | |
| 16 | SUNDAY | | | | | | | | | | | | |
| 17 | 7:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 9 |
| 18 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 19 | 10:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 6 |
| 20 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 21 | | | | | | | | | | | | | |
| 22 | SATURDAY | | | | | | | | | | | | |
| 23 | SUNDAY | | | | | | | | | | | | |
| 24 | 7:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 9 |
| 25 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 26 | 10:00 | 1:00 | | | | | 2:30 | 5:30 | | | | | 6 |
| 27 | | | | | | | 2:30 | 5:30 | | | | | 3 |
| 28 | | | | | | | | | | | | | |
| 29 | SATURDAY | | | | | | | | | | | | |
| 30 | SUNDAY | | | | | | | | | | | | |
| 31 | | | | | | | | | | | | | |
| GRAND TOTAL | | | | | | | | | | | | | 84 |

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

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|  |  |
| Signature of Part-time Instructor | Printed Name and Signature of Dept. Head |