



04 October 2023

Dr. Shalom Grace C. Sugano-Vega

Principal

Visayas State University Integrated High School

Dear Ma'am,

The VSU Baybay Reserve Officers' Training Corps (ROTC) Unit, Visca, Baybay City, is conducting separate schedule of Military Science instruction for basic ROTC cadets that are seventh-day Sabbatarians. This is inline and respect to their scheduled religious services coinciding with the regular Saturday ROTC instruction.


In this connection, we request your kind approval to allow us to utilize rooms at VSUIHS for the conduct of this special instruction. Activities are programmed for all the remaining Wednesdays of the First Semester, Academic Year 2023-2024, from 1 o'clock to 5 o'clock in the afternoon.

We are hoping to use the rooms for their ample seating capacity and environment that is suitable for instruction and learning. Rest assured that said facilities and equipment will be handled accordingly and left in good condition after use.

POC: C/COL VENUS T BAÑEZ 1CL, VSU Baybay ROTC Unit Commander, with
Cellphone Number: 09928253125

Your favorable response is highly appreciated. We look forward to your unwavering support in our endeavor. Thank you very much, and more power.

Respectfully yours,


NOEL A CAGASAN
GSC (INF) PA
Commandant

Noted by:

JOY A. BELLEN
Director, NSTP