



VISAYAS
STATE UNIVERSITY

**DEPARTMENT OF
AGRONOMY**

January 02, 2024

Dr. Daniel Leslie S. Tan
OIC, President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Dennis P. Peque
VP for REI, Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Tan**:

This is to recommend the appointment of **Prof. Ed Allan L. Alcober** as Study Leader of the project entitled "One Rice PH: Development of Product Concepts for Target Rice Market Segments and Establishment of the National Breeding Network (Project code: VSU-IP-2021-3) "without honorarium, charges to the Internationalization Program subject to availability of funds effective January 01, 2024 to December 31, 2024 with equivalent workload units renewable every year until completion of the project.

As Study Leader, you are expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Take charge of the overall implementation of the project.
2. Integrates the significant outputs/outcome of all components under the project.
3. Ensures the submission of quarterly research progress reports of the project of the project leader (**Attachment 1**).
4. Submit to the project leader every 1st week of July of every year the midyear research progress reports of the project (**Attachment 2**).
5. Submit every 1st week of the January of the succeeding year the annual research progress reports of the project to the project leader (**Attachment 3**).
6. Submit the research highlights or paper of the project for presentation in coordination with the project leader during the In-house Research Review and Evaluation (**Attachment 4**).
7. Present a paper in the regional/ national R&D Symposia/fora as scheduled by Consortium/National agency concerned with prescribed standard format.
8. Submit to the project leader your terminal report three (3) months after completion of research project (**Attachment 5**).
9. Publish articles of significant research findings in indexed / peer reviewed journals.

In case of any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Director for Research, and the Vice President for Research, Extension and Innovation Center.



DEPARTMENT OF AGRONOMY
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No. DA-C-24-30

Very truly yours,



DIONESIO M. BAÑOC
Head, Agronomy

Conforme:



ED ALLAN L. ALCOBER
Study Leader

Certified funds available:

ALICIA M. FLORES
Head, Budget Office

Endorsed by:

VICTOR B. ASIO
Dean, College of Agriculture and Food Science

Noted:

IVY C. EMNACE
Director for Research

Recommending Approval:

DENNIS P. PEQUE
VP for Research, Extension, and Innovation

CC: OVPREI-VP
 OVPREI-RPO
 Head, Budget Office
 Dean, College
 Head, Department
 Researcher
 RSPPRO



January 02, 2024

Prof. Ed Allan L. Alcober
Study Leader
Department of Agronomy
Visca, Baybay City, Leyte

Dear **Prof. Alcober**:

By the power vested in me as OIC-University President, you are hereby appointed as Study Leader of the project entitled "One Rice PH: Development of Product Concepts for Target Rice Market Segments and Establishment of the National Breeding Network (Project code: VSU-IP-2021-3) "without honorarium, charges to the Internationalization Program subject to availability of funds effective January 01, 2024 to December 31, 2024 with equivalent workload units renewable every year until completion of the project.

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DANIEL LESLIE S. TAN
OIC, President

cc: OVPREI – VP; OVPREI – RPO; Director, Center; Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP

OFFICE OF THE PRESIDENT

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