

**DAILY TIME RECORD****ESCASINAS, RUTH O.**

(NAME)

For the month of

February 1 - 28, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:07	12:07	12:44	5:15		8hrs
2-THU	8:08	12:06	12:23	5:05	8mins	7hrs 52mins
3-FRI	8:00	12:12	12:32	5:08		8hrs
4-SAT		fat				Off
5-SUN		sun				Off
6-MON		OB				OB
7-TUE	8:05	12:29	12:35	5:20	5mins	7hrs 55mins
8-WED	8:02	12:04	12:34	5:05	2mins	7hrs 58mins
9-THU	8:04	12:00	12:35	5:04	4mins	7hrs 56mins
10-FRI	8:05	12:07	12:42	5:19	5mins	7hrs 55mins
11-SAT		fat				Off
12-SUN		sun				Off
13-MON	7:50	12:08	1:00	5:09		8hrs
14-TUE	6:14	12:32	12:42	5:15		8hrs
15-WED	8:00	12:18	12:41	5:13		8hrs
16-THU	8:11	12:10	12:31	5:32	11mins	7hrs 49mins
17-FRI	8:08	12:28	12:34	5:28	8mins	7hrs 52mins
18-SAT		fat				Off
19-SUN		sun				Off
20-MON	7:56	12:05	12:22	5:11		8hrs
21-TUE	8:09	12:33	12:40	5:29	9mins	7hrs 51mins
22-WED	8:06	12:13	1:05	5:10	11mins	7hrs 49mins
23-THU	8:01	12:09	12:35	5:20	1min	7hrs 59mins
24-FRI		Holiday				Holiday
25-SAT		fat				Off
26-SUN		sun				Off
27-MON	7:55	12:02	12:28	5:26		8hrs
28-TUE	7:48	12:03	12:27	5:31		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**RUTH O. ESCASINAS**

VERIFIED as to prescribed office hours

**VICTOR B. ASIO**  
 College Dean  
 College of Agricultural & Food Science