

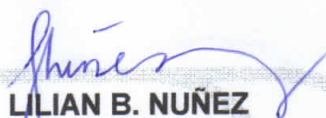


ACCOMPLISHMENT REPORT

August 1-31, 2023

1. Conducted meetings
 - Faculty meeting (August 14)
 - Emergency staff meeting to discuss team building activities (August 15)
2. Spearheaded the conduct of Curriculum Review of graduate programs (August 31)
 - Coordinated with Graduate School
 - Invited four resource persons
 - Supervised the processing of food & accommodation
 - Planned the review design
 - Supervised the preparation of program status for presentation
3. Attended meetings and trainings/seminars
 - OVRGAS on presentation of proposed repairs of university rooms (August 10)
 - Data Privacy Act of 2012 August 11)
 - Gender mainstreaming initiatives of St. Scholastica (August 11)
 - Partnership with University Negeri Malang, Indonesia (August 16)
 - Microsoft Office 365 A3 End-user Training (August 18)
 - CY 2023 R&D Budget tripartite Dialogue
 - Virtual ISO 9001:2015 Awareness and Reawareness Seminar (August 29 AM)
4. Revisited ISO OFIs and NCs and compliance status (August 30)
5. Conducted Student Onboarding for CME Students spearheaded by CME (August 18 AM)
6. Attended to academic concerns of graduate student advisees (August 2-15)
7. Served as resource person:
 - Gender Sensitivity Training for VSU Security Personnel (August 1)
 - Gender Sensitivity Training for College of Education OJT students (August 23)
8. Attended to ISRDS personnel and building upkeep concerns
 - Maintenance tasks
 - Timely submission of reports
 - Punctuality

Submitted by:


LILIAN B. NUÑEZ
Director, ISRDS

Recommending Approval:

MOISES NEIL V. SERINO
Dean, CME

Approved:

BEATRIZ S. BELONIAS
VP for Academic Affairs

