



ACCOMPLISHMENT REPORT
[May 1-31, 2022]

1. Signed office-related/concerned documents (i.e., students' requests/grades, DTR, etc.).
2. Attended other office-related matters and facilitated the submission of requested office documents/information (i.e., AACCUP institutional accreditation, and department facilities preparations for the CHED on-site visit for the MS AG ECON program).
3. Draft communication for other offices for data requests.
4. Preparation of documents required for the CHED On-site visit.
5. CHED On-site Visit for the MS AG ECON program on May 24 - 25.
6. Attended/Conducted meetings:
 - a. May 11 – OGS Meeting (1:30 PM)
 - b. May 12 – QAC Meeting (10 AM)
 - c. May 13 - CME curr. Comm. Meeting (2 PM)
 - d. May 16 – DOE Meeting (3 PM)
 - e. May 20 – Dry-Run presentation re CHED COPC Evaluation (1:30 PM)

Submitted by:

MARIA HAZEL I. BELLEZAS
Department Head

Recommending Approval:

MOISES NEIL V. SERIÑO
Dean, CME

Approved:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs