





INSTITUTE OF HUMAN KINETICS

Visayas State University Visca, Baybay City, Leyte PHILIPPINES Phone/Fax: 565-0660 local 1046 / + 63 (053) 563 7396 Email: ihk@vsu.edu.ph Website: www.vsu.edu.ph

February 2, 2022

DR. BEATRIZ S. BELONIAS Vice-President for Academic Affairs Visayas State University Visca, Baybay City, Leyte

Dear Dr. Belonias:

Please be informed that I am authorizing Mr. Dennis Joel L. Cerna, a regular faculty member of the Institute of Human Kinetics, to take charge the basic academic records and to accommodate queries of my students regarding completion of grades and other academic concerns. This is in view of my contract as part-time instructors ended effective January 28, 2022

Rest assured that the physical copies of students' basic academic records of all the subject I handled have been turned-over to Mr. Cerna.

Very truly yours,

RUBIE JANE M. BATIS Part-Time Instructor, IHK

Certified received the documents as stated:

DENNIS JOEL L Instructor, IHK

Recommending Approval

CHÁRIS B. LIMBO Director, IHK

BAYRON S. BARREDO Dean, College of Education

Approved:

BEATRIZ S. BELONIAS Vice-President for Academic Affairs

cc: Office of the University Registrar



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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