

June 10, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Baybay City, Leyte

Thru: **Dr. Elwin Jay V. Yu**  
Chief of USHER

Dear Sir:

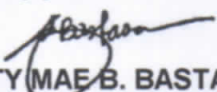
Greetings of peace and grace! We hope that you are having a day full of blessings.

We write this letter to obtain permission from you and your good office to use the RDE hall of the University for our wedding, which was set for August 27, 2022, from 1:00 pm to 5:00 pm, by the grace of God.

I, Kristy Mae B. Bastasa of Brgy. Guadalupe, Baybay City, Leyte, together with my future husband, Jovanne P. Januhan, considered all the arrangements for our wedding ceremony and reception at our beloved Alma Mater, Visayas State University. It is a significant moment in our life, and we hope to celebrate it in your place. We shall be grateful if you will consider our request and approve it.

We are looking onwards to having information on updates to our request and if you have questions, please contact us at 0932-4325-397 or by e-mail at [kristymae.bastasa@ctu.edu.ph](mailto:kristymae.bastasa@ctu.edu.ph). Thank you very much, and God bless you!

Sincerely yours,

  
**KRISTY MAE B. BASTASA**  
Alumni, Visayas State University

  
**JOVANNE P. JANUHAN**  
Alumni, Visayas State University

Recommending Approval:

**ELWIN JAY V. YU**  
Chief of USHER

Approved:

**EDGARDO E. TULIN**  
President, Visayas State University