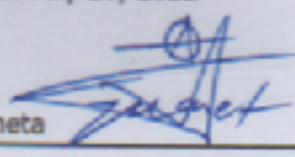




**VISAYAS STATE UNIVERSITY**

Visca, Baybay, Leyte

Date: July 26, 2022

Name : Peter Ben Laurice H. Urdaneta   
 Designation : Admin Aide III Signature  
 Destination : Ormoc City  
 Date of Travel : July 27, 2022

Purpose : To deliver checks to diff. Ormoc Suppliers  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Estimated Expenses \_\_\_\_\_

Source of Funds \_\_\_\_\_

**Transportation:**

- ( ) College Vehicle  
 ( ) Public Conveyance

**QUEEN-EVER Y. ATUPAN**

Sup. Admin Officer

**RECOMMENDING APPROVAL:**

Atty. Rysan C. Guinocor  
 Director for Administrative Services

In-charge of funds ( If other than the  
 Dept/Office Head)

Dir. Of Instruction/Res. & Ext.

**APPROVED:**

Edgardo E. Tulin  
 President

c o Records Division  
 Accounting Office  
 Requisitioner