



## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: CHRISCEL M. DESADES

For the Month of: MARCH

Department: IHK

Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:00	12:00					1:00	5:00					8
2	8:00	10:00					12:00	3:00					5
3	8:00	12:00					1:00	5:00					8
4													
5													
6													
7	10:00	12:00					12:00	3:00					5
8	8:00	12:00					1:00	5:00					8
9	8:00	10:00					12:00	3:00					5
10	8:00	12:00					1:00	5:00					8
11													
12													
13													
14	10:00	12:00					12:00	3:00					5
15	8:00	12:00					1:00	5:00					8
16	8:00	10:00					12:00	3:00					5
17	8:00	12:00					1:00	5:00					8
18													
19													
20													
21	10:00	12:00					12:00	3:00					5
22	8:00	12:00					1:00	5:00					8
23	8:00	10:00					12:00	3:00					5
24	8:00	12:00					1:00	5:00					8
25													
26													
27													
28	10:00	12:00					12:00	3:00					5
29	8:00	12:00					1:00	5:00					8
30	8:00	10:00					12:00	3:00					5
31	8:00	12:00					1:00	5:00					8
<b>GRAND TOTAL</b>													125

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

	
Signature of Part-time Instructor	Printed Name and Signature of Dept. Head

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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