



November 25, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Baybay City, Leyte

Dear Dr. Tulin:

We would like to recommend the renewal of appointment of **Mr. REYNANTE G. MACAPANAS** as Science Research Assistant of the project entitled "Vermicompost and Vermimeal Production Program [NV<sup>2</sup>P<sup>2</sup>]" with a salary rate of Nineteen Thousand Five Hundred Ninety-Three Pesos (P 19, 593.00), PERA of P500.00 and ACA of P1, 500.00 per month charged to **Vermi 010.07 A.III.C (PS)** effective January 1, 2023 to June 30, 2023 or subject to termination anytime due to lack of funds, etc.


This also certifies that the recommendee met the established qualification standard for the particular position and that the rules and regulations against nepotism are adhered to:


**Statement of Duties and Responsibilities:**

1. Conducts research on yield comparison of selected vegetables using inorganic fertilizers and vermicast;
2. Maintains vermiworm collection and mass propagation of vermicast for enterprise enhancement;
3. Supervises field laborers;
4. Prepares monthly reports; and
5. Performs other functions as assigned by the project leader.

Very truly yours,

**Eco-FARMI Personnel Committee:**

  
**FE M. GABUNADA**  
Member

  
**JEROME O. ARRIBADO**  
Member

  
**PASTOR P. GARCIA**  
Member

  
**DHENBER C. LUSANTA**  
Chairman



Availability of Appropriation:

**ALICIA M. FLORES**  
Head, Budget Office

Personnel Clearance:

**HONEY SOFIA V. COLIS**  
Director, ODAHRD

Recommending Approval:

**MARIA JULIET C. CENIZA**  
VP for Research, Extension & Innovation

APPROVED:

**EDGARDO E. TULIN**  
President