

Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

. OFFICE/DEPARTMENT	infrasearth a commental a	2. NAME : (Last)	(First) (Middle) FILLA, BERTA CATINGAN
Department of As	affinors to stage of	POSITIONAss	Slow sor are a multi-oxygnols golfeneros ses ythodrae
Defocus notice and the Man Bland	was proper to our a med let instant, at Leftoge	6. DETAILS OF A	
A TYPE OF LEAVE TO BE		O. DETAILS OF A	6.B DETAILS OF LEAVE
Vacation Leave (Sec. 51, Rul Mandatory/Forced Leave Sick Leave (Sec. 43, Rule XVI, Maternity Leave (RA No. 11 Paternity Leave (RA No. 81 Special Privilege Leave (RA No. Study Leave (Sec. 68, Rule XVI) 10-Day VAWC Leave (RA Rehabilitation Privilege (Special Leave Benefits for Special Emergency (Call Adoption Leave (RA No. 85) Others:	a XVI, Omnibus Rules Implemental (Sec. 25, Rule XVI, Omnibus Information (Sec. 25, Rule XVI, Omnibus Information (Sec. 21, Rule XVI, Omnibus Rules Implementing (Sec. 21, Rule XVI, Omnibus Rules Implementing No. 9262 / CSC MC No. 15, sec. 55, Rule XVI, Omnibus Rules Implementing No. 9262 / CSC MC No. 15, sec. 55, Rule XVI, Omnibus Rules Implementing No. 9710 (RA No. 9710)	In case of Vacation/Special Privilege Leave: Within the Philippines Abroad (Specify)	
.C NUMBER OF WORKING Two (2 days) INCLUSIVE DATESFeb. 15 and 18, 2022	time with verification of the earth of the e	6.D COMMUTATION Not Requested Requested (Signature of Applicant) ON APPLICATION	
A A REPORT OF THE ANALYSIS AND A STATE OF THE ANALYSIS AND	Land Land	ETAILS OF ACTION	Profession of the second column
A CERTIFICATION OF LEAVE CREDITS As of			7.B RECOMMENDATION For approval For disapproval due to
Total Earned Less this application Balance		APER HOCOPE ST	UMSSES A. GAGASAN
	BIBERA, Adm. Of authorized Officer)	Office/Dept./Unit (Authorized Officer)	
C APPROVED FOR: days with pay days without pount po		an ang manganan manganan ang man Sang manganan ang m Sanganan ang manganan ang mangan	7.D DISAPPROVED DUE TO:
		EDGARDO E. Presider	
		(Authorized O	fficial)



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APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT 2. NAME : (Last)	(First) (Middle) TILLA, BERTA CATINGAN
3. DATE OF FILING Feb. 24, 2022 4. POSITION Assoc. P	THE STATE OF THE S
6. DETAILS OF A	PPLICATION
6.A TYPE OF LEAVE TO BE AVAILED OF Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292) V Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS) Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended) Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004) Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292) 10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005) Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 2, s. 2010) Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended) Adoption Leave (R.A. No. 8552)	6.B DETAILS OF LEAVE In case of Vacation/Special Privilege Leave: Within the Philippines Abroad (Specify) In case of Sick Leave: In Hospital (Specify Illness) Out Patient (Specify Illness) In case of Special Leave Benefits for Women: (Specify Illness) In case of Study Leave: Completion of Master's Degree BAR/Board Examination Review Other purpose: Monetization of Leave Credits Terminal Leave
6.C NUMBER OF WORKING DAYS APPLIED FOR Four (4) days INCLUSIVE DATES Feb. 21-24, 2022	6.D COMMUTATION Not Requested Requested (Signature of Applicant)
7. DETAILS OF ACTION	ON APPLICATION
7.A CERTIFICATION OF LEAVE CREDITS As of Vacation Leave Sick Leave Total Earned Less this application Balance	7.B RECOMMENDATION For approval For disapproval due to
REGINA BIBERA, Adm. Officer II (Authorized Officer)	Office/Dept./Unit (Authorized Officer)
7.C APPROVED FOR: days with pay days without pay others (Specify)	7.D DISAPPROVED DUE TO:
EDGARDO E. Presiden	nt
(Authorized O	ilicial)