



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR

**STRATEGIC RESEARCH AND
DEVELOPMENT STUDIES**

February 19, 2024

Dr. Daniel Leslie S. Tan
OIC President
Visayas State University
City of Baybay, Leyte

THROUGH: **Dr. Beatriz S. Belonias**
Vice President for Academic Affairs

Dear Dr. Tan,

I would like to request to go on sabbatical leave (Rest, Renewal and Recreation) for one year commencing on August 1, 2024.

I have served VSU continuously for more than 34 years since I returned from my Masters studies in September 1, 1989. During this period, I served as Coordinator of the Anti-Sexual Harassment Unit from 2002 to date, as ISRDS Director (January 25, 2010 -June 30, 2020) and Head of the Gender Resource Center (July 1, 2020 – to date). From the available data beginning the 2nd Semester SY 2010-2011 to 1st Semester SY 2023-2024, I have carried semestral workloads ranging from 29.57 to 61.58 units with an average of 50.40 units covering 18 semesters.

Likewise, based on the attached ISRDS Faculty Development Plan for 2024-2028, I am scheduled for a sabbatical leave this current CY 2024.

I need to get a good rest and to recharge myself so I can better serve VSU in my remaining years of service.

Thank you.

Very truly yours,


MARIA AURORA TERESITA W. TABADA
Associate Professor

Endorsed:

ISRDS Personnel Committee


LILIAN B. NUÑEZ
Chairperson


GINA A. DELIMA
Member


MERRY JEAN A. CAPARAS
Member

(Abstained)
MARIA AURORA TERESITA W. TABADA
Member


RHEA ANGELIE F. DAYONDON
Member



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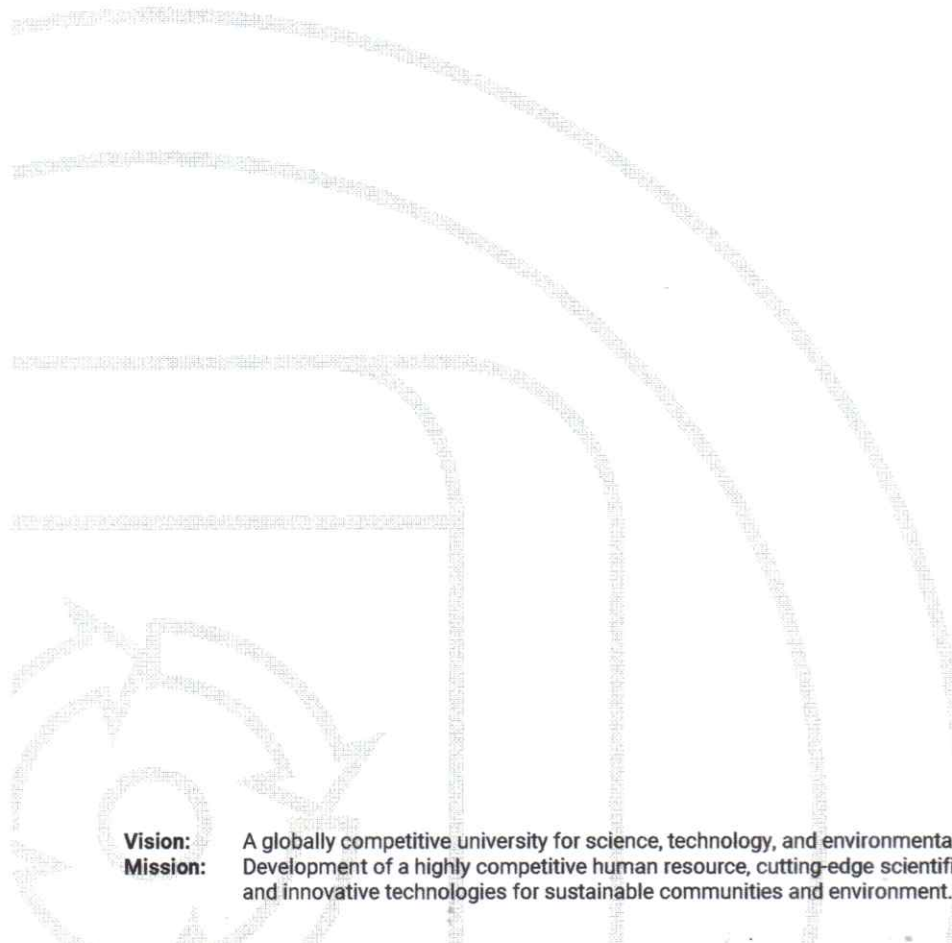
Recommending Approval:

MOISES NEIL V. SERINO
Dean, CME

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Approved:

DANIEL LESLIE S. TAN
OIC President



Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.