



## OFFICE OF THE DEAN OF STUDENTS

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January 23, 2022

Dr. EDGARDO E. TULIN

President, VSU

Dear Dr. Tulin:

My choicest greetings!

Relative to our work arrangement for the period of **January 24-February 4**, the Office of the Dean of Students (ODS) will observe the following skeleton work arrangements as shown below

A. Skeleton work arrangement for Staff at ODS

Name of Staff	Jan 24-28					Jan 31-Feb 4					
	M	T	W	Th	IF	M	T	W	Th	F	
Manolo B. Loreto	SL									1	
Chona A. Brit											
Junito A. Panonce								+		-	
May C. Pascual										-	
Mary Ann G. Cobico											
Christy Cyrene T. Tauy											
Meriam M. Luna											
Junard C. Gucela (JO)											
Pedro O. Alkuino											

Note: Blank means work from home scheme and Green means report to office

## B. Work schedule for Dorm Maintenance Personnel (Jos)

Name of Staff	Jan 24-28					Jan 31-Feb 4					
	M	T	W	Th	IF	M	T	W	Th	F	
Genaro Achecoso											
Arnel Oquias											
Roel Loreto				2000							
Aljir Taripi											

Thank you so much and more power.

Respectfully yours,

MANOLO B. LORETO, JR.

Dean of Students



Vision: Mission:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.