

DAILY TIME RECORD**ASIO, LUZ G.**

(NAME)

For the month of


November 1 - 30, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU						Holiday
3-FRI	7:56	12:34	12:35	5:14		8hrs
4-SAT						Off
5-SUN						Off
6-MON						OB
7-TUE						OB
8-WED						OB
9-THU						OB
10-FRI						OB
11-SAT						Off
12-SUN						Off
13-MON	7:39	12:05	12:11	5:56		8hrs
14-TUE	7:01	12:04	12:15	5:20		8hrs
15-WED	7:34	12:07	12:09	5:08		8hrs
16-THU	7:39	12:08	12:08	5:49		8hrs
17-FRI	6:44	12:14	12:15	6:08		8hrs
18-SAT						Off
19-SUN						Off
20-MON	7:46	12:34	12:34	5:54		8hrs
21-TUE	6:37	12:03	12:10	5:10		8hrs
22-WED						OB
23-THU	7:49	12:19	12:25	5:15		8hrs
24-FRI	7:45	12:01	12:02	5:14		8hrs
25-SAT						Off
26-SUN						Off
27-MON						Holiday
28-TUE	6:59	12:12	12:13	5:08		8hrs
29-WED	7:31	12:04	12:09	5:13		8hrs
30-THU	7:26	12:03	12:11	5:18		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


LUZ G. ASIO

VERIFIED as to prescribed office hours


DIONESIO M. BAÑOC

Department Head
 Department of Agronomy