

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, CELISO P. GODOY of the College of Forestry and Environmental Science commits to deliver and agree to be rated on the attainment of the following target in accordance with the indicated measures for the period January to December, 2022.

CELISO P. GODOY
Ratee

Approved:

DENNIS P. PEQUE
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
ADMINISTRATIVE SUPPORT SERVICES Efficient and customer-friendly frontline	0% complaint from client served	100% no complaint	100% no complaint						
	Releases Examination Permit, Registration Permit, Assessment and Student's	Released student's documents	46						
Messengerial Services	Number of documents delivered, facilitated and processed within the day of receipt	Delivered, facilitated and processed documents within the day of receipt	99						
Janitorial Services	Number of offices, classrooms, CRs, grounds cleaned and mowed and maintained its surroundings regularly	Cleaned offices, classrooms, CRs cleaned and mowed grounds and maintained its surroundings regularly	1 office 6 classrooms 5 CR's						
	Opening and closing of offices and classrooms	Daily Accomplished	1 Deans office 6 classrooms 1 admin. Office						
	Photocopying incoming communications and other documents	Photocopied documents	59						