

DAILY TIME RECORD

Lourd Franz M. Gabunada

(Name)

For the Month of December, 2021

Official hours for arrival: Regular Day _____

and departure Saturdays _____

Day	A.M.		P.M.		Undertime	
	Arrival	Depar	Arrival	Depar	Hour	Min
1.	8:00	12:00	1:00	5:00		
2.	8:00	12:00	1:00	5:00		
3.	8:00	12:00	1:00	5:00		
4.	Saturday					
5.	Sunday					
6.	8:00	12:00	1:00	5:00		
7.	8:00	12:00	1:00	5:00		
8.	Holiday					
9.	8:00	12:00	1:00	5:00		
10.	8:00	12:00	1:00	5:00		
11.	Saturday					
12.	Sunday					
13.	8:00	12:00	1:00	5:00		
14.	8:00	12:00	1:00	5:00		
15.	8:00	12:00	1:00	5:00		
16.	Classes suspended					
17.	Work suspended					
18.	Saturday					
19.	Sunday					
20.	8:00	12:00	1:00	5:00		
21.	8:00	12:00	1:00	5:00		
22.	8:00	12:00	1:00	5:00		
23.	8:00	12:00	1:00	5:00		
24.	8:00	12:00	1:00	5:00		
25.	Saturday					
26.	Sunday					
27.	Teacher's leave					
28.	Teacher's leave					
29.	Teacher's leave					
30.	Teacher's leave					
31.	Teacher's leave					

I certify on my honor that the above is a true correct reports of the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

LOURD FRANZ M. GABUNADA

Verified to the prescribed office hours.

KYZA MAE M. RAMONEDA

Head, Biotechnology