

**BUDGET UTILIZATION REQUEST AND STATUS**  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

No: MOOE 02-206441-2021-  
Date: \_\_\_\_\_  
Fund: \_\_\_\_\_

Payee	Reynaldo Bardos et. Al			
Office	Motor Pool Services/ PPO			
Address				
Responsibility Center	Particulars	MFO/PAP	UACS Code/ Expenditures	Amount
STF	Contract Payroll for Dec. 1-15, 2021	100000000	5021306001	39,844.80
<b>TOTAL</b>				<b>39,844.80</b>

**A Certified** Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature

Printed Name  
Position

**MARLON G. BURLAS**  
Head, Motor Pool

Date

**B Certified:**

Allotment available and obligated for the purpose/ adjustment necessary as indicated above

**ALICIA M. FLORES**  
Head, Budget Office

C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-206441-2021-	39,844.80		39,844.80	
		TOTALS				

Checked by:

Approved &amp; Accepted by:

**VINCENT PAUL C. ASILOM**  
Admin. Aide I/Clerk

**MARLON G. BURLAS**  
Head, Motor Pool