



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

October 20, 2023

Dr. Edgardo E. Tulin

President

Visayas State University

Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza

VP for REI

Dear **Dr. Tulin**:

This is to recommend the appointment of **Dr. Nello D. Gome** as Project Leader of the research project entitled: Adlay Production: A Climate Change Adaptation and Mitigation Strategy for Marginal Lands, charge to the Project code: (IGPCAFS-DOA.1023-1025.01) without honorarium, effective October 25, 2023 - December 31, 2023 subject to availability of funds.

As Project Leader, he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Meet with component leaders to finalize the things to do and timeline of activities.
 2. Consolidate/Integrate report on the significant outputs/outcome of all components.
 3. Quarterly research progress reports to the OVPREI-RPO.
 4. Midyear research progress reports every 1st week of July of every year.
 5. Annual research progress reports every 1st week of January of the succeeding year.
 6. Present the research highlights or papers during the Research In-house Review and Evaluation.
 7. Present a paper in the regional/ national R&D Symposia/fora.
 8. Submit the terminal report three (3) months after completion of the research project.
- Publish articles of significant research findings in indexed / peer-reviewed journals.

Very truly yours,


DIONESIO M. BAÑOC

Head, Agronomy

DEPARTMENT OF AGRONOMY

Visayas State University, Baybay City, Leyte

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Conforme:


NELLO D. GORNE
Project Leader

Certified funds available:

ALICIA M. FLORES
Head, Budget Office

Endorsed by:

VICTOR B. ASIO
Dean, College of Agriculture and Food Science

Noted:

ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension, and Innovation

CC: *OVP/PEI-VP*
OVP/PEI-RPO
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.



VISAYAS
STATE UNIVERSITY

OFFICE OF THE
PRESIDENT



October 25, 2023

Dr. Nello D. Gorne
Project Leader
Department of Agronomy
Visca, Baybay City, Leyte

Dear Dr. Gorne:

By the authority vested in me as University President, you are hereby appointed as Project Leader under the research project entitled "*Adlay Production: A Climate Change Adaptation and Mitigation Strategy for Marginal Lands*, charge to the project code: (IGP-CAFS-DOA-1023-1025.01) subject to availability of funds effective (October 25, 2023-December 31, 2023) with equivalent workload units renewable every year until completion of the project.

As Project Leader, you are expected to submit to OVPREI through the Center/Institute Director or College Dean the following report:

1. Meet with study leaders to finalize the things to do and timeline of activities.
2. Consolidate/integrate report on the significant outputs/outcome of all components.
3. Quarterly research progress reports to the OVPREI-RPO.
4. Midyear research progress reports every 1st week of July of every year.
5. Annual research progress reports every 1st week of January of the succeeding year.
6. Present the research highlights or papers during the Research In-house Review and Evaluation.
7. Present a paper in the regional/ national R&D Symposia/fora.
8. Submit the terminal report three (3) months after completion of the research project. Publish articles of significant research findings in indexed / peer-reviewed journals.

Any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

EDGARDO E. TULIN
President

cc: OVPREI – VP, OVPREI – RPO; Director, Center, Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File – OP

OFFICE OF THE PRESIDENT

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