

June 13, 2023

Dr. Elizabeth S. Quevedo

Head, Department of Pure and Applied Chemistry (DoPAC)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Quevedo*,

I would like to request the services of **Mr. David Winston W. Tabada** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024. As affiliate faculty, Mr. Tabada will handle the Chem 2 and Chem 2.1 (Analytical Chemistry) Lecture and Laboratory classes of the BS Environmental Science (BSES) program, with an appropriate workload unit equivalent.

I am hoping this request merits your favorable action and support.

Thank you very much.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

DAVID WINSTON W. TABADA
Instructor, DoPAC

Approved:

ELIZABETH A. QUEVEDO
Head, DoPAC

c.c. Tabada DWW
DoPAC
OVPA
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