



## ACCOMPLISHMENT REPORT

April 1-30, 2022

1. Coordinated with other office/s, department/s, and component colleges.
2. Managed the operation of the Office of the Director for Instruction and Evaluation.
3. Signed routinary documents such as payrolls/vouchers, DTRs, accomplishment reports, appointments, clearances, travel order, and other documents that need the ODIE's action/signature.
4. Conducted monitoring/consultation meetings with academic units.
5. Prepared the supporting documents (Area II) needed for the AACCUP Institutional Accreditation.
6. Attended the following meetings:
  - a. Area II Institutional Accreditation Meeting – April 5, 2022
  - b. Task Force Team on Area II Institutional Accreditation – April 5, 2022
  - c. GTS and Employer's Project Meeting. – April 1, 2022
  - d. Characterization and Matching of SHS, HEIs, and Industry in Region VIII – SLSU – April 1, 2022
  - e. Inception meeting on Blended Learning project (DOST-NRCP) – April 26, 2022
7. Conducted a Workshop on OBE Course Syllabus for Department of Horticulture, Department of Animal Science, Department of Pest Management, Department of Biology in coordination with OGS, OHIMD, and OVPA. – April 4 and 6, 2022
8. Webinars attended:
  - a. Awareness Webinar on Data Privacy Act of 2012 – April 7, 2022
  - b. Webinar on Institutional Portfolio (IP) preparation – April 30, 2022
9. Gender Sensitivity and Audit Training of Trainers for DepEd Borongan – April 28 to 29, 2022
10. Alay Linis – April 18, 2022
11. Classes – MATH127n and PrEd 200n
12. Addressed issues/concerns raised by faculty.